

2017 Port of Seattle Commission Work Program

Advance Materials Provided 2/24/2017

Thank you for your time with Mike, Aaron, Kate and Phyllis in the last week to review the 2017 Commission Work Program items. The outcomes of those meetings are attached:

- Draft Commission-Wide Priorities & Key Actions
- Draft Individual Commissioner Focus Areas

The retreat objective is to organize the many issues identified by Commissioners into a handful of key over-arching initiatives that will drive the Port's work plan over the coming year. The goal is for the Commission to be strategic and effective in achieving its objectives.

In Thursday and Friday work sessions with Mike, Aaron, Kate, Phyllis and Commissioner Albro, we agreed that Commissioner items generally fall into **Standing Priorities, and Annual Initiatives**.

We propose that **Standing Priorities** include the following:

- Audit
- Budget
- Port Operations (Airport, Maritime, Real Estate)
- Regional Involvement
- International Relationships

Many of the items included in the Commission Work Program support these standing priorities.

In addition, we have what we are calling **2017 Initiatives**, which are *those primary elements of work for which the Commission is taking leadership, and has specific goals for 2017 outcomes, with associated proactive public narratives*.

We have taken a crack at defining a set of **2017 Initiatives, attached for your review**, and for discussion on Tuesday. These raise up, and roll-up, key items from the 2017 Work Program.

We believe that each of these 2017 Initiatives would have:

- A specific set of 2017 desired outcomes
- A proactive public narrative
- A specific sequence/cadence of Public Session briefings and actions

Our vision is that the full Commission, with strong support from the expanded Commission Staff and Public Affairs, and in collaboration with the CEO and ELT – can create an overall plan for the year that most effectively utilizes overarching strategies to proactively support these outcomes – with the most effective use of our public session calendar.

When we meet on Tuesday, we will bring an early draft for discussion of a diagram for the yearly meetings, incorporating our standing priorities, making time for our proactive public policy statements, and supporting the expected public session sequence for each of these primary 2017 Initiatives.

Attachments:

1. Draft 2017 Initiatives
2. Draft Commission-Wide Priorities & Key Actions
3. Draft Individual Commissioner Focus Areas